



**INSTITUTE FOR DEVELOPMENT AND RESEARCH IN BANKING TECHNOLOGY  
(ESTABLISHED BY RBI)**

**TENDER DOCUMENT FOR  
Proposed Supply, Installation, Testing and Commissioning Audio  
and Video system for Lecture Halls 212 & 307 at Admin building  
of IDRBT PREMISES, MASABTANK, HYDERABAD,**

**TELANGANA-500057**

**IDRBT Ref. No: IDRBT/EST/RMSG/015/2025-26**

**Date: 10.04.2026**

**TENDER SCHEDULE**

**THROUGH TWO BID TENDERING PROCESS**

Name of Bidder: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Date of Release of Tender : 15:00 Hours on **10.04.2026**  
Last date of Submission of tender : **Before 15:00 Hours on 20.04.2026**



**Institute of Development and Research in Banking Technology (IDRBT),  
Castle Hills, Road No-1, MasabTank, Hyderabad-500057.**

**Ph No: 040-23294182**



## Important Instructions to Bidders

This tender is for the “**Supply, Installation, Testing and Commissioning Audio and Video system for Lecture halls 212 & 307 at Admin building of IDRBT PREMISES, MASABTANK, HYDERABAD**”.

1. It is a Two Bid containing Technical Bid and Price Bid.
2. In their own interest the contractors are advised to use their own specific seals and desist from using currency coins for the purpose. Tenders with incomplete or broken seals are liable to be rejected, the matter solely resting at the discretion of the Employer. If a contractor does not quote for one or more items, the Tender will be considered as incomplete and will be rejected.
3. Clients reserve itself the right to accept or reject any tender without assigning any reason for doing so and does not bind itself to accept the lowest or any other tender.
4. Employer or Client shall mean Institute of Development and Research in Banking Technology (IDRBT), Castle Hills, Road No-1, MasabTank, Hyderabad-500057.

Hyderabad

Date: 10.04.2026

Director



## 1. Notice Inviting Tender (NIT)

The bidders desirous of taking up the work of are requested to submit their offer (Technical & Commercial) in the prescribed format in response to this tender notice. The criteria and the actual process of evaluation and subsequent selection of the successful bidder will be entirely at the Institute's discretion.

This Tender document is not an offer by IDRBT, but only an invitation to receive responses from the bidders. No contractual obligation whatsoever shall arise from the tender process unless and until a formal contract is signed and executed by duly authorized official(s) of IDRBT with the successful bidder.

S.No.	Details	Description
1	Name of work	<b>Supply, Installation, Testing and Commissioning Audio and Video system for Lecture halls 212 &amp; 307 at Admin building of IDRBT PREMISES, MASABTANK, HYDERABAD.</b>
2	Nature of work.	Provision of <b>Audio and Video system for Lecture halls 212 &amp; 307.</b>
3	Earnest Money Deposit	<b>Rs. 25,000.00 ( Rupees Twenty Five Thousand only )</b> to be submitted along with the tender in the shape of DD in favor of " <b>IDRBT, Hyderabad</b> " and should have validity of minimum 90 days. Tender documents without EMD will be rejected. Also " <b><u>Please note that incomplete tenders / tenders with conditions will be rejected and the EMD will be forfeited</u></b> ". EMD of Unsuccessful bidders shall be returned on completion of tendering process. The original DD must be submitted along with the tender at IDRBT before closing of Tender i.e. on or before 15:00 on 20.04.2026.
4	Total Security Deposit Amount.	5% of the total value of work done will be deducted from the bill. The same will be refunded after completion of defects liability period of 12 months. No interest will be paid on the Security Deposit amount.
5	Eligibility of the Bidder.	The bidder should have executed similar nature of work in RBI or any Public Sector Banks and should have a service center at Hyderabad.



6	Validity of the Offer.	90 days from the date of opening of Price Bid.
7	Time allowed for completion.	21( Twenty one ) days from the date of placing work order.
8	Payment terms	After 100% completion of work. No interim payment and advance payment.
9	Defects liability period.	12 months from the date of handing over the site by the Bidder after completion of the work.
10	Clarifications if any.	Any clarification in this regard may be sought from the Estate Department, IDRBT through Phone no. 040-23294182.
12	Submission of Bids	<p>Offers should be submitted in two parts viz., Technical bid and Price Bid and separate envelopes.</p> <p>The envelope containing the Technical Bid (EMD should be in a sealed cover bearing the following information on the right-hand top corner:</p> <p><b><u>Envelope No.1</u></b></p> <ul style="list-style-type: none"> <li>- EMD for Rs 25,000/-</li> <li>- Technical Bid</li> <li>- Tender No:</li> <li>- Name of the work</li> <li>- Bidder's Name</li> </ul> <p>The cover containing the Price should be in a separate sealed cover bearing the following information on the right hand top corner:</p> <p><b><u>Envelope No.2</u></b></p> <ul style="list-style-type: none"> <li>- Price Bid</li> <li>- Tender No:</li> <li>- Name of the work</li> <li>- Bidder's Name</li> </ul> <p>The Envelope No1 (Technical Bid) and Envelope No.2 (Price Bid) should then be put together in another envelope bearing the following details:</p> <ul style="list-style-type: none"> <li>- Tender No.</li> <li>- Name of the work</li> <li>- Bidder's Name</li> </ul>



13	Pre Bid Meeting	<b>Pre Bid Meeting</b> will be Conducted on <b>16.04.2026 @ 11.00AM</b> in the Institute's premises in Hyderabad. No technical Clarifications shall be entertained after the Pre bid Meeting. No Conditional Tenders shall be allowed, if any shall be summarily rejected.
14	(Penalty clause) Liquidated Damages	@ 0.5% of the value of work per day of delay. Maximum of 5 %.
15	Eligible Taxes	<ol style="list-style-type: none"> <li>1. A) Income Tax &amp; GST IT will be deducted at source as per Govt. Guidelines.</li> <li>2. B) Reimbursement of GST will be made only on submission of proper GST invoice as per applicable GST provision. The contractor should comply with the following.</li> <li>3. Contractor should have GST Registration Number</li> <li>4. Invoice should specifically/separately disclose the amount of GST levied at applicable rate as per GST provision</li> <li>5. In case of Correction in the bills after scrutiny, contractor should submit fresh bills for payment</li> <li>6. Contractor should timely file his GST return in accordance with GST provisions to enable the bank to claim the credit of GST paid to the contractor</li> <li>7. The GST Number of IDRBT 36AAAAI0204K1Z4</li> </ol>
16	Evaluation of Price Bids and Finalization	Only those Bidders who qualify in technical evaluation would be shortlisted and price bid submitted by the bidder will be opened. The L1 Bidder will be selected on the basis of net total of the price evaluation as quoted in the bidding.
17	Working Hours	The Contractor has to work in the Premises of an office which is functional and no in convenience to be created for effective functioning of office during office hours and the office staff. The Contractor should make necessary arrangements for this.
18	Any additional Information	The quoted rate should be inclusive of materials, labour, wages, fixtures, transportation, installation, all taxes (excluding GST), wastages, Octroi, machinery, temporary works such as scaffolding, cleaning, overheads, profit, statutory expenses, incidental charges, lead and lift charges and all



		<p>related expenses to complete the work.</p> <p><b><u>Important Notes for Execution of Work:</u></b></p> <ul style="list-style-type: none"><li>• Works are to be executed in 2<sup>nd</sup> &amp; 3<sup>rd</sup> floor of Administration building within the Institute's campus.</li><li>• Lifting of all the work materials shall be done through the staircase only.</li><li>• Use of lift in any circumstances shall be avoided / prohibited.</li><li>• All materials shall be stored at one place as shown to the contractors.</li><li>• Accommodation for Labor shall be done outside the Office Premises only.</li><li>• Every contractor is expected before quoting rates to inspect the site of proposed works and discuss IDRBT. The material must strictly comply with the relevant specifications. Sample of materials as specified shall be submitted for the approval of the IDRBT before supplying the site.</li></ul>
19	Place of submission of tender documents	To be dropped in the tender box available at the Security office, Main Gate entrance of IDRBT, Door No: 10-3-311, Road No: 1, Castle Hills, Masab Tank, Hyderabad – 500 057.
20	Bidder's Contact Details	As per Annexure-I.
21	<b>The Institute reserve its rights to accept or reject any or all the tenders, either in whole or in part without assigning any reason(s) for doing so and no claim / correspondence shall be entertained in this regard. The Institute may use its discretion as it deems fit to award the work to any of the bidder without assigning any reason whatsoever.</b>	
22	<b>If they quote the price bid submission made along with the technical bid, the tender document to disqualified.</b>	

Hyderabad  
Date: 10.04.2026

Director



**IMPORTANT:**

It is mandatory that the bidder shall sign and certify with seal on each page of the tender documents as well as all the supporting documents as a token of having read and understood the terms & conditions contained therein. The bidder should fill up the information in clear and legible terms. Wherever, the prices are to be quoted, they shall be written in figures and in words as well. No additions/ modifications/ deletions in the tender documents and other related supporting documents shall be entertained.

The Bidders submit the following information / documents for examination by Institute to satisfy about the Bidder's eligibility:

(a)	Work experience & Completion of similar works of specified value during the specified period.	As per Eligibility criteria.
(b)	Financial capacity	As per Eligibility criteria.

- In the event of intending Bidder's failure to satisfy the Institute with documentary evidence in support of their possessing required eligibility; the Institute reserves the right to refuse their participation in the tendering process.
- **The bidders may visit the site from 13.04.2026 to 15.04.2026 between 10.00 AM to 4.00 PM (on working days only) after making a prior intimation on our phone No: 04023294182 to understand the scope of the work.**
- A pre-bid meeting of the intending Bidders will be held **11.00 AM on 16.04.2026** at Estate Department, Academic Building, IDRBT, Hyderabad.
- **All prospective bidders / Bidders or their authorized representatives are required to attend the pre- bid meeting to seek clarification, if any, regarding this tender.** No deviation in Institute's terms and conditions mentioned in the tender shall be accepted.
- The duly filled in tender documents shall be submitted on or before 15:00 hours **on 20.04.2026.**
- Any amendments / corrigendum to the tender, if any, issued in future will only be notified on the IDRBT website.

Hyderabad  
Date: 10.04.2026

Director



## DETAILS OF THE TENDER

### 1 INSTRUCTIONS TO BIDDER

#### 1.1 General Terms and Conditions

- 1) All efforts have been made to avoid errors in the drafting of the tender documents, the Bidder is advised to check the same carefully. No claim on account of any errors detected in the tender documents shall be entertained.
- 2) The bidder shall attach the copy of the authorization letter / power of Attorney as proof of authorization for signing on behalf of the Bidder.
- 3) All Bidders are hereby informed that conditional offers or offers with deviations from the conditions of Contract, the bids not meeting the minimum eligibility criteria, Technical Bids, not accompanied with EMD of requisite amount/format, or any other requirements, stipulated in the tender documents are liable to be rejected.
- 4) For all purposes of the contract including arbitration there under, the address of the bidder mentioned in the bid shall be final unless the bidder notifies a change of address by a separate letter sent by registered post with acknowledgement due to the Office of the IDRBT, Hyderabad. The bidder shall be solely responsible for the consequences of any omission or error to notify change of address in the aforesaid manner.
- 5) The requirements of procurement of furniture as mentioned in the tender document is tentative and may increase or decrease at the sole discretion of the competent authority of the Client.

#### 1.2 EARNEST MONEY DEPOSIT

- 1) Bidders shall not be permitted to withdraw their offer or modify the terms and conditions thereof. In case the bidder fails to observe and comply with the stipulations made herein or backs out after quoting the rates, the aforesaid EMD shall be forfeited .
- 2) The bids without Earnest Money Deposit shall be summarily rejected.
- 3) The bid security (EMD - Earnest Money Deposit) may be forfeited:
  - i. If the bidder withdraws his bid during the period of bid validity specified by the bidder in the bid form; or
  - ii. In case of successful bidder, if the bidder:
    - a) Fails to sign the contract in accordance with the terms of the tender document.
    - a) Fails to furnish required security deposit in accordance with the terms of tender document within the time frame specified by the Client.
    - b) Fails or refuses to honor his own quoted prices for the services or part thereof.



- c) In such case, the bidder is also liable to be debarred from future tendering.
- 4) No interest shall be paid on the earnest money deposit.

### **1.3 FINANCIAL BID**

- 1) The Bidder shall be required to quote their prices in a single consolidated statement "Bill of Quantity (BoQ)" template which is available in the tender document.
- 2) The Bidder should quote rates for each and every item in terms of per piece and only in Indian Rupees (in figures as well as words in English). In case of difference of rate in figures and words, rate written in words shall only be considered.
- 3) If rate is not quoted for all the items, the bid will not be valid and hence the same will be rejected. The consolidated price of all the items will be taken into consideration while awarding of contract to the successful bidder.
- 4) The rates quoted shall be firm and final. The price should be inclusive of all i.e., cost of article, inspection of item, transportation, delivery, shifting of items from ground floor to second & third floor, installation etc. and all other applicable taxes and duties except GST, if any.
- 5) At the time of payment of bills, the income tax and any other tax / duty etc. that is required to be deducted, shall be deducted at source as per Government rules and guidelines as may be prevailing at the time of payment.
- 6) evaluation shall be done only in respect of Valid Bid.

### **1.4 DETERMINATION OF THE SUCCESSFUL BIDDER**

- 1) The technically qualified Bidder meeting the minimum eligibility criteria with the lowest bid price, subject to arithmetical correction, shall be deemed as the successful Bidder. The consolidated price of all the items will be taken into consideration for determination of the successful bidder.
- 2) In the event of more than one bidder with the lowest price bids (say equal), the bidder with the highest 'cumulative annual turnover of the last 3 financial years would be deemed as 'Successful Bidder' with respect to the submission of proof of documents as submitted by the bidder.

### **1.5 RIGHT OF ACCEPTANCE**

- 1) IDRBT reserves all rights to reject any bids including of those bidders who fail to comply with the instructions without assigning any reason whatsoever and does not bind itself to accept the lowest or any specific bids. The decision of the Competent Authority of the IDRBT in this regard shall be final and binding.
- 2) Any failure on the part of the bidder to observe the prescribed procedure and any attempt to canvass for the work shall render the bidder's bids liable



for rejection.

- 3) The competent authority of the Office of the IDRBT reserves the right to award any or part or full contract to any successful agency (ies) at its discretion and this shall be binding on the bidders.
- 4) In case of failure to comply with the provisions of the terms and conditions mentioned, by the agency that has been awarded the contract, the IDRBT reserves the right to award the contract to the next lowest bidder or any other outside agency.
- 5) The IDRBT shall terminate the Contract if it is found that the Contractor was blacklisted on previous occasions by any of the Government Departments / Institutions / Local Bodies / Municipalities / Public Sector Undertaking etc. In such case, the Contractor is also liable to be blacklisted by the Client.

#### **1.6 RETURNING OF EARNEST MONEY DEPOSIT (BID SECURITY AMOUNT)**

- 1) The Earnest Money Deposit of the unsuccessful bidders shall be returned on award of contract to the Successful bidder.
- 2) The Earnest money deposit of all the bidders shall be returned in case of cancellation of Tender after the opening of Bids and prior to opening of financial bids.
- 3) No interest shall be paid on Earnest Money Deposit.

Date:  
Place:

( Signature of the contractor)



Special conditions of the contract ( Technical specifications)

1. **HDMI 4 IN 4 OUT Matrix Switcher:** 4×4 HDMI Matrix Switcher, HDMI Resolution: 4K@60 Hz / YUV 4:4:4, HDMI Compliance: Supports HDMI 2.0 / HDCP 2.2, HDMI Input Resolution: (3840×2160P/60Hz), (1920×1080P/60Hz/30Hz).
2. **Slim Line Array Speaker:** The Speakers shall be a full-range line-array speaker for commercial installations that require high sound quality for speech and music reproduction as well as uniform coverage over a wide service area. The Speakers shall comprise sixteen full-range speaker units with 1.5" cones and neodymium magnets in a vertical line array configuration that shall be no more than 54 milli meters wide. The enclosure shall be a bass-reflex type. The Speakers shall meet the following performance criteria: Sensitivity shall be 91 dB SPL at 1 watt/1 meter without the supplied port cover, or 90 dB SPL at 1 watt/1 meter when the port cover is attached for maximum dust and moisture resistance. Maximum SPL shall be 116 dB at 1 meter. Frequency response shall be 81 Hz to 20 kHz at 10 dB below rated sensitivity without the port cover, or 108 Hz to 20 kHz when the port cover is attached. Nominal horizontal coverage angle shall be 170°. Nominal vertical coverage angle shall be 25° when the rear-panel VERTICAL COVERAGE switch is set to NORMAL or 30° when the rear-panel VERTICAL COVERAGE switch is set to WIDE. Maximum power ratings shall be 80 watts noise, 160 watts program, and 320 watts peak. Input impedance shall be 12 ohms. Overload protection shall be provided by full-range power limiting. A 2-pin Euro block connector shall be provided for input connection. The Speakers shall be available in basic black and white colours. The enclosures shall be painted and can be repainted as necessary to match the installation painted. The Speakers shall have a water and dust proof rating of IP34 without the supplied port cover, or IP35 when the port cover is attached. The Speakers shall be supplied with a bracket for seamless wall mounting without angle adjustment. Optional brackets that allow wall mounting with angle adjustment or pole mounting shall be available. OEM and Product datasheet should be available on OEM website.
3. **Surface-mount speakers:** The loudspeaker shall be of surface-mount design, a 2-way bass-reflex type. The loudspeaker shall consist of 5.25" (13cm) cone driver for low frequency and 0.75" (2cm) soft dome tweeter for high frequency. The loudspeaker should be equipped with internal transformers that allow both high-impedance and low-impedance drive. The power rating shall be set by switching a transformer tap on the baffle as follows: 30W/15W/7.5W in 100V line; 30W/15W/7.5W/3.8W in 70V line; and 150W into 8 ohms. The loudspeaker shall be capable of meeting the following performance criteria: The measured sensitivity shall be 89dB SPL (at 1W, 1m, in half-space); The maximum SPL shall be 114dB SPL (at 1m); The frequency range shall be 62Hz-20kHz (10dB below rated sensitivity, in half-space); The frequency dividing network shall



have a crossover frequency of 3.0kHz; The nominal coverage angle shall be 120° horizontal and 120° vertical (average 500Hz-4kHz). The 4-pin Euro block connector shall be provided for an input and a loop through. The loudspeaker shall be provided for an overload protection circuit to protect network and transducers. The loudspeaker shall comply with dust and water resistance rating of IP35. The cabinet shall be rectangle-shaped and be constructed of ABS and the baffle of PC/ASA. The grille shall be constructed of 1mm-thick powder coated perforated aluminum, with an aperture ratio of 51%.The grille shall have the following color variation: black-painted or white-painted ). The loudspeaker shall have included accessories as follows: The bracket and the bracket base shall allow the loudspeaker to be mounted onto both walls and ceilings. OEM and Product data sheets should be available on OEM website.

4. **Four Channel Power Amplifier**: The power amplifier shall provide four discrete channels of amplification. Each channel shall be capable of independently driving either low impedance or high-impedance (70V/100V) loads. The output circuit topology shall be Class D. The amplifier should have a function of Double Power mode, which doubles output of each channel when low-impedance connections are used. The amplifier shall support Audinate's digital audio network Dante. Maximum total output of all four channels shall be 560W. Each channel shall deliver maximum continuous output power as follows: 140W into 8 ohms; 140W into 4 ohms; 280W into 8 ohms in Double Power mode; 280W into 4 ohms in Double Power mode; or 125W into a high impedance (70V/100V) load. The voltage gain shall be as follows: 28.7dB into 8 ohms; 31.7dB into 8 ohms in Double Power mode; 38.2dB at 100V line; 35.2dB at 70V line. The amplifier shall be capable of meeting the following performance criteria: Input sensitivity shall be +4dBu (1.23V) into 8 ohms; Signal-to-noise ratio shall be greater than 100dB; Total harmonic distortion (THD+N) shall be less than 0.2% at 1kHz, half power; Frequency response shall be 20Hz to 20kHz, +1.0/-1.0dB at 1W into 8 ohms or a high impedance (100V/70V) load; Maximum input level shall be +24dBu; Inputs shall be electronically balanced, with a minimum impedance of 20 kilohms balanced and 10 kilohms unbalanced. The following controls and indicators shall be provided on the front panel of the amplifier. An AC power switch shall be provided for power on/off. A rotary encoder and a FUNCTION button shall be provided to change the operation mode. A MUTE button shall be provided for muting on/off. The LED indicators shall indicate POWER, ALERT, Dante signals (PRIMARY, SECONDARY, SYNC) and PANEL LOCK. SELECT buttons and additional LED indicators shall be provided for each channel, which indicate PROTECTION, LIMIT, SIGNAL and MUTE. The following connectors and controls shall be provided on the rear panel of the amplifier. The input connectors shall be electronically balanced, 6-pin Euroblock connectors. The speaker output connectors shall be barrier strip screw connectors. The Network connector shall be a 100BASE-TX Ethernet connector that allows the amplifier to be connected to a computer via an Ethernet cable. Two RJ45 connectors



with the Dante format shall be provided for digital input/output and network that allow the amplifier to be connected via a standard Ethernet cable to another Dante equipped device such as mixing consoles, processors, additional amplifiers or output expanders. Two 3-pin Euro block connectors shall be provided for a REMOTE connector and a FAULT OUTPUT connector. The Rotary switch shall be provided for specify the UNIT ID that identifies each unit individually when multiple devices such as amplifiers and processors are connected. The DIP-switches shall be provided for device setup (UNIT ID, LED DIMMER, PANEL LOCK, IP SETTING or START UP MODE) and output setting (Low-impedance, High-impedance or Double Power mode). The power supply shall be a universal type (AC line input between 100V and 240V at 50Hz or 60Hz) and shall be equipped with Power Factor Correction, which ensures harmonic control and decrease the amount of current draw while maintaining the same output power. The built-in protection circuitry shall monitor heat, voltage and current levels to minimize potential damage from overloads. The speaker output shall be muted if the heat sink of the amplifier section exceeds 90°C or the impedance falls below rated, which restored automatically. The analog circuits shall be shut down if the power supply section exceeds 100°C. The amplifier shall be cooled by two temperature-controlled, 3-step speed fans for minimum acoustic noise, with air flow from front-to-back. The amplifier shall be approved for use as specified by CE, UL and the FCC. The amplifier shall conform to the latest EU RoHS hazardous substances and WEEE directives. OEM and Product datasheet should be available on OEM website.

5. **Audio Mixer:** The Mixing Console shall be a versatile 16-channel mixer that is suitable for a wide range of users and applications. The Mixing Console shall have 16 line inputs (8 mono, 4 stereo) and 10 microphone inputs with 48-volt phantom power and a high-pass filter for each channel. Two stereo outputs, one monitor output, four auxiliary (effects) sends, four group sends, and one headphone output shall be provided. One stereo bus, four group buses, and four auxiliary (effects) buses shall be provided. The mixing console's microphone preamplifiers shall be discrete class-A "D-PRE" types for high sound quality. 1-knob compressors should be included for easy compression control. A digital effects processor with 24 high-quality "SPX" effects shall be included to allow creative sound processing. The mixing console shall be equipped with a 24-bit/192-kHz 2-in/2-out USB digital audio interface and shall be supplied with an access code that will allow Cubase AI music production software to be downloaded from the Steinberg website. Steinberg's Cubasis LE multi-touch sequencer for the iPad and MG Record & Play recording application for the iPad and iPhone shall be available for download from the App Store at no charge. The mixing console shall be robust and built into an impact-resistant powder-coated metal chassis. The mixing console shall have an internal universal power supply that is capable of powering the unit stably from AC mains voltages around the world. A rack mount kit shall be included. OEM and Product datasheet should be available on OEM website.



6. **Dual Channel Wireless Lapel Microphone with charging kit:** Dual Channel Wireless Microphone System, Series IV 2.4GHz digital transmission, 128-bit encryption with charging case, 200m (line of sight) Transmission Range, Up to 7 hours Operating Time.
7. **Dual handheld wireless system:** Dual UHF Wireless microphone system with 80 Selectable Channels consisting of two high quality handheld microphones, Individual channel output with level control & mix output, Two microphones can be used at the same time, Frequency Response- 40Hz-16kHz, Back light display for Frequency Identification.

Date:  
Place:

( Signature of the contractor)



## 2. GENERAL CONDITIONS OF CONTRACT (GCC)

### 2.1 DEFINITIONS

In this Contract including the Schedules the following words and expressions shall (unless the context requires otherwise) have the meaning assigned to them in this Schedule.

Agreement	The word “Agreement” and “Contract” has been used interchangeably.
Party	The word party means the Successful Bidder and the Client “IDRBT, Hyderabad “
Letter of Acceptance	Shall mean the intent of the Client to engage the successful bidder.
Termination Date	Shall mean the date specified in the notice of Termination given by either Party to the other Party, from which the Contract shall stand terminated.
Termination Notice	Shall mean the notice of Termination given by either Party to the other Party.
Contractor	Shall mean the successful bidder to whom the work order has been awarded.

### 2.2 CONFIDENTIALITY

The Contractor shall take all precautions not to disclose, divulge and / or disseminate to any third party any confidential information, proprietary information on the Client’s business or security arrangements and/or business of the Client. The obligation is not limited to any scope and the Contractor shall be held responsible in case of breach of the confidentiality of Client’s information.

#### a. NOTIFICATION OF AWARD BY ISSUANCE OF ‘LETTER OF ACCEPTANCE’

After determining the successful bidder, IDRBT shall issue a Letter of Acceptance (LoA) in duplicate, who will return one copy duly acknowledged, accepted and signed by the authorized signatory, within three (3) days of receipt of the same by him. The issuance of the Letter of Acceptance to the bidder shall constitute an integral part and it will be binding to the contract.

#### b. SIGNING OF CONTRACT AGREEMENT

The successful Bidder shall enter into contract and shall execute and sign the Contract Agreement in accordance with the Articles of Agreement.

#### c. WARRANTY OF QUALITY AND QUANTITY

- i. All the items supplied by the Contractor in the Institute’s premises shall carry a mandatory minimum warranty of one year from the date of installation and commissioning.
- ii. The Contractor, by way of signing the tender document, gives an undertaking



that their products carry warranty of one year on the items which are in conformity with the specifications and are conforming to the specified design and there are no defects in the process of manufacturing & installation.

- iii. In case of any defect found within one year from the date of supply, items should be repaired free of cost and if repair is not possible the same should be replaced with a new one.
- iv. Upon receipt of notice from department for defective material, the Contractor shall within 7 days of receipt of the notice, replace the defective material, free of cost at the destination. The Contractor shall take over the defective material at the time of replacement. No claim whatsoever shall lie on the Client for the replaced goods thereafter. If the Contractor fails to replace the defective goods within the period, the department may proceed to take such remedial actions as may be necessary, at the Contractor's risk and expense besides forfeiting the Security Deposit and taking action to blacklisting the Contractor.

#### **d. CONTRACTOR'S LIABILITY**

- i. The Contractor shall completely indemnify and hold harmless the Client and its employees against any liability, claims, losses or damages sustained by it or them by reason of any breach of contract, wrongful act or negligence by the Contractor.
- ii. The Contractor shall not be liable in any way whatsoever and the Client hereby expressly waives any right to, any loss, injury, damage, cost or expense of whatsoever nature directly or indirectly (i) caused by, resulting from or in connection with any Biological or Chemical Contamination or any Nuclear Risks; (ii) consisting of, caused by, resulting from or in connection with any loss, damage, destruction, distortion, erasure, corruption or alteration of Electronic Data from any cause whatsoever (including but not limited to Computer Virus) unless such loss, damage, destruction, distortion, erasure, corruption or alteration of Electronic Data was due to the negligence or default of the Contractor or any of its employees engaged in the provision of the Contract to the Client.
- iii. The Contractor shall not Sub-Contract, transfer or assign the contract or any other part thereof without prior written permission of the Client. In the event of the contractor contravening this condition, Client shall be entitled to place the contract elsewhere on the contractor's risk and cost and the contractor shall be liable for any loss or damage, which the Client may sustain in consequence or arising out of such replacing of the contract.

#### **e. LIQUIDATED DAMAGES**

The date of delivery and quality of items stipulated in the acceptance of tenders should be deemed to be essence of the contract and delivery must be completed in line with work / supply order. In the event of delayed delivery after expiry of the



contracted delivery period, a penalty @ 0.5% of the contract amount per week will be imposed subject to maximum of 5%.

**f. GOVERNING LAWS AND SETTLEMENT OF DISPUTE**

- i. Any claims, disputes and or differences (including a dispute regarding the existence, validity or termination of this Contract) arising out of, or relating to this contract including interpretation of its terms, shall be resolved through joint discussion of the Authorized Representatives of the parties concerned. However, if the disputes are not resolved by the discussions as aforesaid within a period 30 days, then the matter will be referred for adjudication to the arbitration of a sole arbitrator to be appointed by the parties in accordance with the provisions of the Arbitration and Conciliation Act 1996 and rules made thereunder including any modifications, amendments and future enactments thereto. The venue for the Arbitration will be Hyderabad and the decision of the arbitrator shall be final and binding on the parties.
- ii. Jurisdiction of Court: This Contract is governed by the laws of Republic of India and shall be subject to the exclusive jurisdiction of the courts in Hyderabad.

**g. TERMINATION**

This Contract may be terminated by the Client in case the Contractor is found in material breach of its obligations under this Contract Agreement. In the event of breach of the terms and conditions of the contract, the contract shall be terminated, and nothing shall be payable by the Client. The Client shall also blacklist the Contractor and forfeit the security deposit for its breach of terms and conditions of the Contract.

Date:  
contractor)  
Place:

( Signature of the



## **ANNEXURE-I**

### **BID SUBMISSION FORM**

***(to be printed on Bidder's letterhead, signed, stamped and submitted)***

To,  
The Director ,  
Institute of Development and Research  
in Banking Technology (IDRBT),  
Castle Hills, Road No-1, Masab Tank, Hyderabad-500057.

**Sub: Supply, Installation, Testing and Commissioning Audio and Video system for Lecture halls 212 & 307 at Admin building of IDRBT PREMISES, MASABTANK, HYDERABAD.**

Ref:

\*\*\*

We, the undersigned, declare that:

- 1) We have examined and have no reservations for the Bidding Documents, including Addenda issued in accordance with Instructions to Bidders.
- 2) We offer to execute in conformity with the Bidding Documents for supply of items as per the details given in the tender document for the IDRBT, Hyderabad.
- 3) Our bid shall be valid for a period of 90 days from the date fixed for the bid submission deadline in accordance with the Bidding Documents and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
- 4) If our bid is accepted, we commit to submit security deposit in accordance with the Bidding Documents.
- 5) We also declare that Government of India or any other Government body has not declared us ineligible or blacklisted us on charges of engaging in corrupt, fraudulent, collusive or coercive practices or any failure/lapses of any nature.
- 6) We also accept all the terms and conditions of this bidding document and undertake to abide by them, including the condition that you are not bound to accept highest ranked bid / lowest bid or any other bid that you may receive.

Yours sincerely,

**Authorized  
Signatory (Full Name and  
Designation)**

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**ANNEXURE - II**  
**TECHNICAL BID**  
**FORM**

Name of the firm.....

Name of the authorized person submitting the Bid shri /  
Smt.....

Designation of the authorized person submitting the  
Bid.....

Address of the firm .....

Tel No. with STD code  
(O).....(Fax).....(R).....

Mobile No. of the person submitting the Bid.....

E-mail of the person submitting the Bid .....

Organization's email ID.....

Website Address.....

Registration & incorporation particulars of the firm:  
Private Limited  
Public Limited  
Any other – Please specify.....

Bidder's bank, its address and current account number .....

Permanent Income Tax number, Income Tax circle  
.....

GST No. ....

Particulars of EMD

Demand Draft No.....

Date.....Name of Bank.....

iv) Address of Bank.....

v) Validity of DD.....

Description of similar work of providing furniture items during the last three financial  
years in Government Departments.

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Description of work/order executed	Actual Value of work / order executed	Name of Government Department / Organization	Start Date	Finish Date	Document evidence submitted (Yes/No)

Details of Documents to be submitted:

<b>1</b>	<b>Earnest Money Deposit</b>				Yes/No
<b>2</b>	Copy of PAN				Yes/No
<b>3</b>	Copy of GST				Yes/No
<b>4</b>	Copies of Last three years Balance Sheet				Yes/No
<b>5</b>	Copies of ITR for the last three years				Yes/No
<b>6</b>	<b><u>Copies of work / purchase orders for Rs 14.00 lakh (minimum three orders) or more in last three financial years.</u></b>				Yes/No
<b>7</b>	Annexure – I				Yes/No
<b>8</b>	Annexure – II				Yes/No
<b>9</b>	Annexure – III				Yes/No
<b>10</b>	Annexure – IV				Yes/No

**Dated Signature of Bidder with Stamp  
Name of the Bidder**

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**ANNEXURE-III**  
**(UNDERTAKING)**

1. I / we, the undersigned certify that I / we have gone through all the terms and conditions mentioned in the tender document No .....dated.....and undertake to comply with them unconditionally.
2. That the rates quoted by us / me are valid and binding upon me for the entire period of contract and it is certified that the rates quoted are the lowest rates as quoted in any other institution in India.
3. That I/We give the rights to IDRBT, Hyderabad to forfeit the Earnest Money/Security money deposit submitted by me/us in case of breach of conditions of Contract and take action for blacklisting my/our agency.
4. That I/We also give rights to the competent authority of the Office of the IDRBT, Hyderabad to forfeit the Earnest Money Deposit and initiate action against our agency for blacklisting in case our agency fails to accept the work order and/or execute the contract agreement, or in cases of negligence in executing the contract, or in case of breach of contract.
5. That I/We also give rights to the competent authority of the Office of the IDRBT, Hyderabad to forfeit the Earnest Money Deposit and initiate action against our agency for blacklisting in case our agency fails to submit the Security Deposit in accordance with the terms and conditions of the tender document / contract agreement / Letter of Acceptance.
6. That I/We also declare that Government of India or any other Government body has not declared us ineligible or black listed us on charges of engaging in corrupt, fraudulent, collusive or coercive practices or any failure/lapses of any nature.
7. That I hereby undertake to provide the items as per the directions given in the tender document/contract agreement.

**Date:**

**Place:**

**Dated Signature of Bidder along with stamp**

**Name of the Bidder**

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### **ANNEXURE- IV**

1. That I / we, the undersigned certify that my firm has not been convicted of an offence under the Prevention of Corruption Act, 1988.
2. That our / my firm has not been convicted under the Indian Penal Code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.
3. That I / we hereby certify that none of my / our relative(s) as defined in the tender document is/are employed in Office of the IDRBT, Hyderabad as per details given in tender document.
4. In case at any stage, it is found that the information given by us / me is false/incorrect, IDRBT, Hyderabad shall have the absolute right to take any action including termination of the Contract as deemed fit/without any prior intimation to us / me.

**Place:**

**Dated Signature of Bidder along with stamp**

**Date:**

**Name of the Bidder**

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Name of the work : Supply, Installation, Testing and Commissioning (SITC) of Audio and Video system for Lecture halls 212 & 307 at Admin building of IDRBT PREMISES, MASABTANK, HYDERABAD.

SI no	Description of work	Unit	Qty	Rate	Amount
01	<p>Supply, Installation, Testing and Commissioning (SITC) of display units Must have minimum following specifications and Compatible to the Speakers, Microphones and other accessories in the bid</p> <p>Size -98 inches, 85 inches, 75 inches</p> <ul style="list-style-type: none"> <li>➤ Quantum dots enhanced LED backlighting, producing more vibrant colors, higher brightness, and better contrast compared to conventional LED screens.</li> <li>➤ 4K Ultra HD smart TV. 4K upscaling for non 4K content (preferred) 3840 x 2160 pixels.</li> <li>➤ Connectivity: Access PC, laptop and mobile devices easily and seamlessly on screen.</li> <li>➤ Connectivity to external Audio Speakers and Microphone 3/4 HDMI / 2 USB or latest / Wi-Fi / Bluetooth v5.3  Mobile to TV Mirroring Ethernet Port, ,Digital Audio Out (Optical) / HDMI eARC</li> <li>➤ Auto Brightness Control, Dynamic Tone Mapping type features</li> </ul> <p>Approved make: Samsung / LG / Sony</p>				
i	98 inches	Each	01		
ii	85 inches		01		
iii	75 inches		01		
	<b>Size will be selected based on cost benefit analysis after opening the Commercial bid for the above item.</b>				
02	SITC of HDMI 4 IN 4 OUT Matrix	Each	02		



	Switcher:4×4 HDMI Matrix Switcher, HDMI Resolution: 4K,HDMI Compliance: Supports HDMI 2.0 / HDCP 2.2,HDMI Input Resolution: (3840×2160P ), (1920× 1080P / 60Hz ) complete in all respects compatible to the system submitted in the specification. Approved make: AVINIX SW404KM or equivalent.				
03	Audio System				
	SITC of Slim Line Array Speaker:16-driver line-array speaker designed for vocal clarity in conference rooms and speech applications. It features 1.5-inch neodymium drivers, 160W (PGM) power handling at 12ohms,Frequency Response: 128 Hz - 18 kHz complete in all respects. Approved make: Yamaha VXL1-16B or equivalent.	Each	04		
04	SITC of Surface-mount speakers: 2-way system with 5.25-inch woofer and 0.75-inch tweeter outputs clear, high-quality sound, Power Handling: 150W Program, 75W RMS (Noise), 300W Peak, Frequency Range: 62Hz-20kHz (-10dB),Maximum SPL: 114 dB complete in all respects. <b>Approved make: Yamaha VXS5 or equivalent .</b>	Each	04		
05	SITC of 4-channel Class-D power amplifier designed for commercial installations, delivering 140W per channel at 4 ohms / 8 ohms or 125W at 70V/100V high-impedance, Frequency Response: 20Hz - 20kHz complete in all respects . Approved make: Yamaha XMV4140 or equivalent .	Each	02		
06	SITC of Audio Mixer:16-channel professional analog mixer,10 microphone inputs equipped with high-quality D-PRE Class-A microphone preamps, supports	Each	02		



	+48V phantom power,8 Mono mic/line channels,2 Mono/Stereo mic/line channels,2 Stereo Line channels complete in all respects. Approved make: Yamaha MG16XU or equivalent .				
07	SITC of Dual Channel Wireless Lapel Microphone with charging kit ,Acoustic Principle: Pre-polarized pressure transducer, Frequency Range :50Hz – 20kHz,Maximum SPL (Mic):112dB SPL, Computer Connectivity USB Type-C complete in all respects. Approved make: Rode Wireless GO II or equivalent .	Each	02		
08	SITC of Dual handheld wireless system, Use up to 10 systems simultaneously, Internal diversity receiver antennas for a simplified look complete in all respects. Approved make: Sennheiser XSW1-825 Dual or equivalent .	Each	04		
09	SITC of required Set of Cable HDMI, CAT6, Speakers Cable, USB & Conduit complete in all respects per each Lecture Hall.	Each	02		
Total					
Total quoted amount in words:					

Note:

- 1.Above quoted price / amount should include all applicable taxes but excluding GST. GST will be paid as applicable.
2. The Service provider should extend the Warranty provided by respective OEM's of the solutions to the Institute.
3. The service provider must provide escalation matrix of OEM / service provider with e mail and phone numbers.
4. The proposed Audio solution should be compatible / interoperate with the popular OEM VC solutions. The necessary facilitation should be made available accordingly.

Date:

Place:

( Signature of the Contractor)

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