



**INSTITUTE FOR DEVELOPMENT AND RESEARCH IN
BANKING TECHNOLOGY**
(Established by Reserve Bank of India)

TENDER
FOR
REPAIRS AND ELECTRICAL REWIRING WORKS ETC. AT TRH,
IDRBT CAMPUS

Last date of Submission: 15.07.2024 before 15.00 hours (3.00 PM)

Tender Documents Submitted by:

M/s _____

Date:

TENDER NOTICE FOR REPAIRS AND ELECTRICAL REWIRING WORKS ETC AT TRH, IDRBT CAMPUS.**Purpose:**

Institute for Development and Research in Banking Technology, Hyderabad (hereinafter referred to as IDRBT/ Institute), the premier Institute of Banking Technology in the country, invites Sealed Tenders, in from Agencies / Contractors **empaneled with Reserve Bank of India or State Bank of India** in the respective categories (Civil or Electrical works) for proposed **“Repairs and Electrical rewiring of TRH building”** within the Institute’s campus.

Invitation:

The bidders desirous of taking up the work are invited to submit their bids in the prescribed format in response to this invitation. The criteria and the actual process of evaluation and subsequent selection of the successful bidder will be entirely at the Institute’s discretion. We seek proposal from bidders who have the necessary experience, capability & expertise in the relevant work adhering to Institute requirement outlined in this Tender.

This Tender document is not an offer by IDRBT, but only an invitation to receive responses from the bidders. No contractual obligation whatsoever shall arise from the tender process unless and until a formal contract is signed and executed by duly authorized official(s) of IDRBT with the successful bidder.

NOTICE INVITING TENDER. (NIT)

SI No	Details	Description
01	Name of the Work.	Repairs and electrical rewiring works at TRH, IDRBT Campus
02	Nature of work.	Provision of new 3 phase electrical wiring along with required fixtures, painting of walls, provision of new kitchen sink and granite top etc. at TRH building within the campus of IDRBT.
03	Eligibility of the contractor.	Agencies / Contractors empaneled with Reserve Bank of India or State Bank of India . Copy of the empanelment to be enclosed along with the tender documents.
04	Validity of the Offer.	90(Ninety) days.
05	Time allowed for completion.	21 (Twenty One) days.
06	Defects liability period.	12 (Twelve) months.
07	Earnest Money Deposit. (EMD).	Rs 6,000.00 (Rupees Six Thousand only) . To be submitted in the shape of DD in favor of “IDRBT, Hyderabad” and should have validity of minimum 90 days. Tender documents without EMD will be rejected. Also <u>“Please note that incomplete tenders / tenders with conditions will be rejected and the EMD will be forfeited”</u> .
08	Payment terms	Only First and Final Bill after completion of the work.
09	Total Security Deposit Amount.	5% of the total value of work done will be deducted from the bill. The same will be refunded after completion of

		defects liability period of 12 months.
10	Date of downloading tender documents from Institute's web site.	From 17.00 hours of 05.07.2024 .
11	Clarifications if any.	Any clarification in this regard may be sought from the Estate cum Security Officer, Estate Department, IDRBT through email ID allestate@idrbt.ac.in / Phone no. 040-23294182.
12	Last Date of submission of bids along with EMD.	On or Before 15.00 hours of 15.07.2024.
13	Place of submission of tender documents	To be dropped in the tender box available at the Security office, Main Gate entrance of IDRBT, Door No: 10-3-311, Road No: 1, Castle Hills, Masab Tank, Hyderabad – 500 057.
14	Bidder's Contact Details	As per Annexure 1.
15	The Institute reserves its rights to accept or reject any or all the tenders, either in whole or in part without assigning any reason(s) for doing so and no claim / correspondence shall be entertained in this regard.	
16	<u>It is not mandatory on the part of the Institute to award the work on the lowest bidder. The Institute may use its discretion as it deems fit to award the work to any of the bidder without assigning any reason whatsoever. In the event of any bidder backing out, their EMD will be forfeited.</u>	
17	EMD shall be forfeited, in case the eligible bidder withdraws his bid or the details furnished are found to be incorrect or false during the tender evaluation process or if the bidder gives conditional acceptance to IDRBT offer or if the bidder does not accept the contract awarded by the Institute.	

The tender documents can be downloaded from the websites <https://idrbt.ac.in/tenders.html> from 17:00 hours of 05.07.2024. Interested bidders have to download the bid documents from the above site and submit the tender physically in the prescribed pro-forma. All the physical copies of supporting documents shall be submitted by the bidders along with the tender document downloaded from the website complete in all respects to be dropped in the tender box available at the Security office, Main Gate entrance, IDRBT Campus, Door No: 10-3-311, Road No.1, Castle Hills, Masab Tank, Hyderabad-500057 before the late date and time mentioned above.

IMPORTANT: It is mandatory that the bidder shall sign and certify with seal on each page of the tender documents including all supporting documents. **(sequentially numbered as a token of having read and understood the terms & conditions contained therein and submit the same along with the technical bid)**. The bidder should fill up the information in clear and legible terms. Wherever, the prices are to be quoted, they shall be written in figures and in words as well. No additions/ modifications/ deletions in the tender documents and other related supporting documents shall be entertained during the tender process.

1. ELIGIBILITY CRITERIA FOR THE BID

- 1.1.** The Bidder (hereinafter also called Contractor) should be empaneled with **Reserve Bank of India or State Bank of India** in the appropriate category. **Contractors empaneled for Civil & Electrical works are eligible to quote for this work.**
- 1.2.** The financial net worth of the bidder shall not be negative during any of the previous three financial years.

2. INSTRUCTIONS TO BIDDERS

- 2.1. Bidders are requested to study the terms and conditions of the tender carefully and then submit tenders accordingly.
- 2.2. Time is essence of the contract and the work should be completed in all respects in **21 (Twenty One) days** only.
- 2.3. The Tender Document must be signed by the authorized signatory or by a person holding a Power of Attorney authorizing him/her to do so and such Power of Attorney must be submitted along with the Tender.
- 2.4. Omission, neglect or failure on the part of the bidder to obtain requisite reliable and full information on any matter affecting his tender, shall not relieve the bidder, from any liability in respect of the contract.
- 2.5. EMD shall be forfeited, in case the eligible bidder withdraws his bid or details furnished in the bid are found to be incorrect or false during tender evaluation process or the bidder gives conditional acceptance to the IDRBT offer or if the bidder does not accept the contract awarded by IDRBT
- 2.6. The Institute is under no obligation to accept the lowest or any tender received in response to this tender notice and is entitled to reject any /all the tender/s without assigning any reason whatsoever.
- 2.7. The bidders shall submit documentary evidence in support of the above pre-qualification criteria. Bids with all information and supporting documents by way of copies of work orders, proof of services rendered in other establishments / organizations etc. to establish their credentials and track record for fulfilling the experience, financial and ranking system requirements, alone will be considered.
- 2.8. The bidder should not have been black-listed by any organization on any grounds.
- 2.9. IDRBT reserves the right to use in-house information for assessment of capability of bidders. The decision of IDRBT regarding the tender will be final and binding.
- 2.10. If the performance of the bidder is / has been found to be unsatisfactory for any reasons, whatsoever, in any organization, then IDRBT reserves the right to reject the bids submitted by such bidders.
- 2.11. Please note that the Part I would be opened first to analyze the credentials, experience and capability of the firm/organization to provide Polishing & Painting works at IDRBT. The price bids of only such bidders, who are found eligible, as per the conditions in Part I, would be opened for further consideration.
- 2.12. Bidders are advised to understand the magnitude of the job involved before submitting the bids. They are advised to visit the Institute for the purpose of site inspection, queries and discussion can be made any time during the working hours (9.00 am-5.30 pm) on any working day (Monday to Friday). No clarification or claims will be entertained after submission of the bids.
- 2.13. Bids not in compliance with tender conditions or with incomplete information / documents are liable for rejection.
- 2.14. Issuance of tender or submission of tender by itself shall not make the bidder eligible for selection.
- 2.15. IDRBT shall not be responsible for any costs or expenses incurred by the bidders in connection with the preparation of bid.
- 2.16. Canvassing in any form by the agency directly or by any other agency / person on their behalf may lead to disqualification of their bid.
- 2.17. Please note that falsification/suppression of information shall lead to the disqualification of the tenderer.

2.18. The Tender documents need to be initialed /signed by the authorized representative along with the seal of the company.

2.19. Details of employees of IDRBT related to the Tenderer, and his/her association with the IDRBT, if any, should be stated explicitly and furnished in a separate sheet along with Part I.

3. SCOPE OF WORK

The scope of work is provision of new 3 phase electrical wiring along with required fixtures, upgradation of the Kitchen and repainting the walls etc, as per the tender specifications complete in all respects at all levels and as directed by IDRBT.

4. General Conditions: -

4.1.1 The contract either in full or in part shall not be sublet or assigned by the bidder to others under any circumstances.

For all disputes arising out of non-adherence of any terms stipulated above, the DGM – Accounts & Estate of the Institute is the appellant authority and his decision would be final. However, the legal jurisdiction for all matters would be Hyderabad.

Certificate:

I/We have deposited a sum of Rs. 6,000.00 (Rupees Six Thousand Only) as Earnest Money towards the captioned work with the IDRBT which is not to bear any interest. Should I / We fail to execute the Contract when called upon to do so I/ We do hereby agree that this sum shall be forfeited by me/us to IDRBT.

Further, having examined the specifications and schedule of quantities relating to the works specified in the memorandum hereinafter set out and having visited and examined the site of the works specified in the said memorandum and having acquired the requisite information relating thereto as affecting the tender, I/We hereby offer to execute the works specified in the said memorandum at the rates mentioned in the attached Schedule of Quantities and in accordance in all respects with the specifications and instructions in writing if any, as referred to in conditions of tender.

(Signature of Bidder)
(Name:)
(Company Seal)

Date:

Place:

BILL OF QUANTITIES

NAME OF THE WORK: REPAIRS AND ELECTRICAL REWIRING WORKS ETC. AT TRH, IDRBT CAMPUS.

SI No	Description of work	Unit	Qty	Rate in Rs	Amount in Rs
01	Providing and applying two coats of Royal Emulsion internal painting of approved colour and design (Make: JSW / Asian / Nerolac / Berger) on internal wall surfaces with necessary surface preparation, crack filling, putty touch-ups wherever required, one coat primer, and two coats of premium painting including all labour, material, consumables, scaffolding, tools, tackles, lead, lift and transportation etc. at all levels complete in all respects as directed by IDRBT.	Sqm	475		
02	Providing and applying two coats of enamel painting of approved colour (Make: JSW / Asian / Nerolac / Berger) on the surfaces of doors, windows & MS grills etc. with necessary surface preparation, putty touch-ups wherever required and 2 coats of enamel painting including all labour, material, consumables, scaffolding, tools, tackles, lead, lift and transportation etc. all levels complete in all respects as directed by IDRBT.	Sqm	160		
03	Provision of granite top of 17 to 19 mm thickness with front edge moulding on the existing kitchen platform along with necessary required base and masonry works etc. The scope of work is inclusive of provision of cement board of required thickness as per site conditions on the top of the storage unit at all levels complete in all respects as directed by IDRBT.	Sqm	1.75		
04	Provision of SS-304 kitchen sink of size 36 Inches x 18/20 Inches with drain board by replacing the old sink made of granite along with long neck faucet, joineries for water purifier, necessary pipe connections for inlet and outlet of water along with necessary required masonry works etc. at all levels complete in all respects as directed by IDRBT	Each	1		
05	Provision of storage unit box type 600 mm depth under the kitchen platform, with necessary shelves ed made of WPC board (18 mm thickness) with all required hardware and tools, tackles, lead, lift and transportation etc. at all levels complete in all respects as directed by IDRBT.	Sqm	7		
06	Providing and Fixing of European Water Closet (EWC) of reputed make and design as approved by the Institute including Supply Transportation fixing of EWC, Flush Tank compatible with the EWC, Health Faucet and all joineries like PVC Connector pipes, Angle cocks etc. Any floor or wall tiles damaged during the course of removal of old EWC and installation of new EWC is to be replaced without any charges at all levels complete in all respects as directed by IDRBT. Allied plumbing works to connect the EWC to existing sewerage line must be included in the said item	Each	2		
07	Providing and fixing of 300mm x 300mm antiskid ceramic floor tiles including all labor, material, consumables, scaffolding, tools, tackles, lead, lift and transportation etc. all levels complete in all respects as directed by IDRBT.	Sqm	2		
	Estimated cost for civil works				
08	Electrical works as under; Bidder should note that the cost of Chiseling & filling back with cement plaster in the				

	walls to conceal new wiring must be factored in while quoting the rates.				
a	Wiring for light point/ fan point/ exhaust fan point/ call bell point with 1.5 sq.mm FRLS PVC insulated copper conductor single core cable in surface / recessed medium class PVC conduit, with modular switch, modular plate, suitable GI box and earthing the point with 1.5 sq.mm FRLS PVC insulated copper conductor single core cable etc. as required.	Point	16		
b	Wiring for twin control light point with 1.5 sq.mm FRLS PVC insulated copper conductor single core cable in surface / recessed medium class PVC conduit, 2 way modular switch, modular plate, suitable GI box and earthing the point with 1.5 sq.mm FRLS PVC insulated copper conductor single core cable etc. as required.	Point	2		
c	Supplying and fixing two module stepped type electronic fan regulator on the existing modular plate switch box including connections but excluding modular plate etc. as required.	Each	3		
d	Supplying and fixing suitable size GI box with modular plate and cover in front on surface or in recess, including providing and fixing 6 pin 5/6 & 15/16 A modular socket outlet and 15/16 A modular switch, wiring till TPN box, connections etc. as required.	Each	19		
e	Supplying and fixing of 4Way, surface/ recess mounting, vertical type, 415 V, TPN MCB distribution board of sheet steel, dust protected, duly powder painted, inclusive of 200 A tinned copper busbar, common neutral link, earth bar, din bar for mounting MCBs (but without MCBs and incomer) as required. (Note : Vertical type MCB TPDB is normally used where 3 phase outlets are required.)	Each	3		
f	Supplying and fixing 63A, four pole, 415 V, isolator in the existing MCB DB complete with connections, testing and commissioning etc. as required.	Each	3		
g	Supplying and fixing 5 A to 32 A rating, 240/415 V, 10 kA, "C" curve, miniature circuit breaker suitable for inductive load of following poles in the existing MCB DB complete with connections, testing and commissioning etc. as required.	Each	54		
h	Wiring for circuit/ sub main wiring along with earth wire with the following sizes of FRLS PVC insulated copper conductor, single core cable in surface/ recessed medium class PVC conduit as required. 4 Runs of 6 Sqmm X 2 Runs of 4 Sqmm (From Panel to DB)	Mtr	30		
i	2 Runs of 4 Sqmm X 1 Runs of 2.5 Sqmm (For Ac & Geysers)	Mtr	100		
j	Supplying and fixing following modular switch/ socket on the existing modular plate & switch box including connections including modular plate etc. as required. For Telephone, TV & Bell Push.	Each	4		
Estimated cost for Electrical works					
		Total			
		Discount if any			
		Final Amount			
Amount in words:					

Note: The applicable GST will be paid over and above the quoted price.

Date:

Place:

(Signature of the Contractor)

Details of the Bidder

SI No	Subject	Details
01	Name of Agency.	
02	Constitution of the Agency.	
03	Date of Incorporation & Registration Number	
04	Organization PAN with copy attached	
05	Organization's GST Number with copy attached	
06	Name of the Partners / Directors.	
07	Addresses and contact details, Mail Ids of Partners / Director/MD & CEO.	
08	Name of the Contact Person.	
09	Mailing address with Pin Code	
10	Mobile number	
11	Telephone number	
12	Fax number	
13	e-mail id	
14	Copy of Certificate of Incorporation / Memorandum of Association enclosed.	
15	Account Number	
16	IFSC	
17	Type of Account (Savings/Current)	
18	Bank and Branch Address	

Signature of the Bidder

Date:

Place: