



Institute for Development and Research in Banking Technology
(Established by Reserve Bank of India)

Castle Hills, Road No. 1, Masab Tank, Hyderabad – 500057
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Ref. No. IDRBT/AEP/VGB/490/2019 – 2020

Quotation for providing various services at the Institute

The Institute conducts various Executive Development Programmes on technology and several national and international events wherein various dignitaries visit the Institute. We provide Back-pack (Laptop) to participants and other dignitaries.

Hence, we invite sealed quotations for supply of Back-pack (Laptop) Bags at Institute from reputed service providers.

Sl.No	Description	Details
1.	Name & Address of the Supplier / Vendor	
2.	Telephone / Mobile Nos.	
3.	Name of the Proprietor	
4.	Year of Establishment	
5.	Annual Turnover (Rs.)	
6.	Names of the Clients to whom the Vendor has been supplying	1. 2. 3. 4.
7.	Copies of contracts with clients if any	May be enclosed
8.	<u>Back-pack (Laptop) Bag Description:</u> PNP PU Nylon matty 1680 Dinner of size 17*13, 2 Partition (main big & other inside laptop provision) front chain pocket, inside pen provision folding pocket, no 8 chain & steek runner PNP aster, both side water bottle provision, handle on top, back pack provision with 6MM thermocol padding, bottom rubber support 2no's. embroidery on top IDRBT LOGO (Sample available in Purchase Section, IDRBT, Hyderabad)	

Date:

Signature with stamp

Remarks

- 1) The bags to be supplied should be as per the sample.
- 2) The bags should be of high quality and in case of any discrepancy or if the quality is compromised, job needs to be redone at no additional cost.
- 3) In case of any emergency, the bags should be supplied within a short time, including on Sundays and other Holidays.
- 4) Delivery of bags will be at the Institute. Depending on the urgency of work, we expect prompt service. Delivery charges will be borne by the supplier.
- 5) Payment will be made normally within 15 days after submission of bills through NEFT. Due inspection of the quality of bags supplied, printing on bags will be checked by the Institute.
- 6) TDS will be deducted as per the applicable rules on the Invoice amounts.

For any clarifications please contact Purchase Section, IDRBT, Castle Hills, Behind NMDC, Masab Tank, Hyderabad – 500 057 on Phone : 040 – 23294184, email : tpreethi@idrbt.ac.in
