



**Institute for Development and Research in
Banking Technology**
(Established by Reserve Bank of India)

Request for Proposal (RFP)

For

**Supply of MySQL Database Software –
Support and Subscription Services**

at IDRBT, Hyderabad

**Institute for Development and Research in Banking Technology
IDRBT, Castle Hills,
Road No.1, Masab Tank, Hyderabad – 500057, TS.**

November 2020

NOTE: This document contains 8 pages

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Disclaimer

This Request for Proposal (RFP) is not an offer by the IDRBT, but an invitation to receive response from eligible interested bidders for **Supply of MySQL Database Software – Support and Subscription Services for IDRBT at Hyderabad and Mumbai**. No contractual obligation whatsoever shall arise from the RFP process unless and until a formal contract is signed and executed by IDRBT with the successful bidder. This document should be read in its entirety.

Any product name / function used in this document are meant to be generic and do not refer to the product of any particular company. In case such proprietary terms have been inadvertently mentioned then such terms should be taken to refer to the generic technology. Bidders with industry standard equivalent product name / function /feature under any other name will also be eligible to submit response to RFP.

Statement of Purpose

IDRBT invites sealed tenders for **Supply of MySQL Database Software – Support and Subscription Services for IDRBT at Hyderabad and Mumbai**. IDRBT is looking for bidders from reputed companies having previous experience in handling successfully similar projects.

1. Introduction

Institute for Development & Research in Banking Technology (IDRBT) is an autonomous body Established by Reserve Bank of India. The primary goal of the Institute is, as follows:

1. Development & Research on Banking Technology.
2. The systemic requirements of the banking system
3. Offer training in banking technologies for Indian Banking sector
4. Act as a CA (Certifying Authority) for Bankers.

2. Objective

IDRBT has comprehensively employed technology over the years to efficiently discharge its duties in day to day functioning. IT applications are centrally hosted and the main objective of this RFP is to avail MySQL Database Software Support and Subscription for IDRBT at Hyderabad and Mumbai. MySQL database is used for hosting Critical IT Applications and providing high uptime of the application services on 24x7 basis to Member banks.

3. Bid schedule:

Tender Reference number	IDRBT/SYS/ER/904/2020-2021
Issue of RFP	From 12 th November 2020
Time and Last Date for receipts of bids	24 th November 2020 04:00 PM
Place of Opening tender offers	Institute for Development and Research in Banking Technology, Road No. 1, Castle Hills, Masab Tank, Hyderabad –500057.
Address of Communication	The Director, Institute for Development and Research in Banking Technology, Road No. 1, Castle Hills, Masab Tank, Hyderabad 500057
Contact Telephone Numbers	Phone : 040 – 23294210 Fax: 040 – 23536370

Bid Submission

The Technical and Commercial bids shall be submitted in two separate sealed envelopes clearly super scribing on the envelope “**Tender No : IDRBT/CA/ER/ /2020 – 2021 dated 12th November 2020 Technical Bid for Supply of MySQL Database Software - Support and Subscription Services for IDRBT**” & “**Tender No : IDRBT/CA/ER/ /2020 – 2021 dated 12th November 2020 Commercial Bid for Supply of MySQL Database Software - Support and Subscription Services for IDRBT**”, on or before 04.00 PM of 24th November 2020.

The Commercial Bid should contain the following:

The bidders are required to submit a copy of the Technical Bid highlighting the features to be supplied along with the Commercial Bid. The format of Commercial Bids to be submitted is given in Annexure – III.

Taxes if any should be explicitly stated in the Commercial Bid along with the delivery schedule. Bids sealed in accordance may be sent by registered post or hand delivered so to be received at the above-mentioned address:

Bidding Process

A two stage bidding procedure will be followed. The response to the present tender will be submitted in two parts i.e. the Technical Bid and the Commercial Bid.

In the first stage, only the 'Technical Bids' will be opened and evaluated. Those bidders satisfying the technical requirements of Supply of MySQL Database Software - Support and Subscription Services for IDRBT, as determined by the IDRBT and as per the requirements/specifications in Annexure – I and the terms and conditions of this document, shall be short-listed. In Second Stage, Commercial bids of technically qualified vendors will be opened

Terms & Conditions:

1. All bids and supporting documentation shall be submitted in English.
2. IDRBT will not take into consideration, any variation in the \$ price.
3. All costs and charges, related to the bid, shall be expressed in Indian Rupees only.
4. Entry/Octroi will be paid at actuals on production of invoices for the same and should not be included in the total amount.
5. The supply of Support and Subscription should be done within 01 (One) weeks from the date of purchase order.
6. The Bidder is liable to be rejected if any commercial details are found along with the technical bid.
7. The cost of bidding and submission of the bids is entirely the responsibility of the Bidders, regardless of the conduct or outcome of the tendering process.
8. The bidder should be the Original Equipment Manufacturer or an authorized supplier/representative of OEM in India. An Authorization letter from the manufacturer to this effect should be furnished as enclosed in Annexure II.
9. IDRBT reserves the right to reject all or any of the quotations without assigning any reason thereof.
10. The decision of IDRBT shall be final

Period of Validity

All the prices and other terms and conditions of the offer proposed by the Bidder should be **Valid** for a **minimum** period of three **months**.

Payment Terms:

- a) A payment of 100 percent (100%) of the purchase order would be payable on receipt of licenses.

- b) All payments will be released based on separate invoices submitted to Institute by the vendor.

Order Cancellation:

- a. IDRBT reserves its right to cancel the order in the event of one or more of the following situations:
- b. Delay in delivery beyond the specified period.

For any questions/clarifications related to requirements, please contact us at
itprocurement@idrbt.ac.in

Annexure I

Technical Compliance Sheet for MySQL Database Software

Sr.No	Description	Qty	Part No	Compliance Yes/No	Comments/ Documentary evidence
1	MySQL Enterprise Edition Support and Subscription Charges per annum	2			
2	MySQL Standard Edition Support and Subscription Charges per annum	2			

Annexure II

MANUFACTURER'S AUTHORISATION FORM (MAF)

No. _____ Dated _____

To

We _____ who are established and reputable manufactures of _____ having offices at _____ and _____ do hereby authorize M/S _____ (Name and address of Agent/Dealer) to offer their quotation, negotiate and conclude the contract with you against the above invitation for tender offer.

We hereby extend our full guarantee and warranty as per the terms and conditions of the tender and the contract for the equipment and services offered against this invitation for tender offer by the above firm.

Yours faithfully,
(Name) for and on behalf of M/s _____
(Name of manufacturers)

Note: This letter of authority should be on the letterhead of the manufacturing concern and should be signed by a competent person of the manufacturer.

Annexure - III

Commercial Bid format for MySQL Database Support and Subscription Charges

S.No.	Description	Part No.	Qty.	Amount in Rs.	
				Unit Price	Total Amount
1.	MySQL Enterprise Edition Support and Subscription Charges per annum		2		
2.	MySQL Standard Edition Support and Subscription Charges per annum		2		
	Total Amount				
	Add: Taxes (If any)				
	Grand Total				