



Institute for Development and Research in Banking Technology

(Established by Reserve Bank of India)

Castle hills, Road No. 1, Masab Tank, Hyderabad - 500 057

Ph: (040) 23294008; Fax: (040) 23535157; Web: www.idrbt.ac.in

Tender no: IDRBT/SYS/MVNKP/61.1/237/2016-2017

20th June 2016.

IDRBT, the premier Institute of Banking Technology in the country established by the Reserve Bank of India in 1996 and was entrusted with the responsibility of evangelizing and pioneering the absorption of technology in the banking and financial sector. The institute invites technically complete and commercially competitive proposals from reputed organizations/vendors registered Recycler of e-Waste with Central Pollution Control Board for disposal of IT items for e-Waste on “as is where is basis”.

A. Important Instructions for the tender are as under: -

Tender Reference number	Tender no: IDRBT/SYS/MVNKP/61.1/237/2016-2017 dated 20th June 2016.
Date and Time of Inspection	21st June – 29th June 2016 (10:00 AM to 5:00 PM)
Time and Last Date for receipts of bids	5th July 2016 3:30 PM
Time and Date of Opening of the bids	5th July 2016 4:00 PM
Place of Opening tender offers	Institute for Development and Research in Banking Technology, Road No. 1, Castle Hills, Masab Tank, Hyderabad –500057
Address of Communication	As above
Contact Telephone Numbers	Phone : 040 – 23294008 Fax : 040 – 23535157

The notice inviting tenders can be downloaded from IDRBT web site www.idrbt.ac.in

The bids may be addressed to The Director, Institute for Development and Research in Banking Technology, Road No. 1, Castle Hills, Masab Tank, Hyderabad - 500 057. Please note that IDRBT reserves the right to accept/reject any/all bids without assigning any reason whatsoever. The notice inviting tenders can also be downloaded from IDRBT web site (www.idrbt.ac.in)

Please write to Dr. M.V.N.K Prasad at mvnkprasad@idrbt.ac.in, before the submission due date & time, in case of any queries.

B. Bidder Eligibility Criteria:

1. The bidder shall have to provide services required at Hyderabad as per tender document.
2. All bidders must enclose VAT registration/service tax registration certificate along with the tender documents.

3. The bidders registered with Central Pollution Control Board (CPCB) Ministry of Environment & Forest (MoEF) shall participate in the bidding process. A copy of certificate shall be submitted along with tender document and the certificate shall be valid till the bid is closed.
4. The bidder shall mandatorily submit Letter of Undertaking to IDRBT while submitting the bids.(Format is enclosed with tender document)

C. General Terms and Conditions:-

1. The bidders may inspect the items on above scheduled dates for better understanding about the items they are bidding for.
2. The items shall be sold highest price of bidder. No items, once disposed to the successful bidder, shall be taken back by IDRBT.
3. The bid shall remain valid for 30 days after the date of bid opening.
4. The successful bidder has to make full payment in the form of Demand Draft in favour of IDRBT, Hyderabad within 3 days after confirmation, failing which the offer will be cancelled.
5. The successful bidder shall be required to lift all the items from the disposal site to his premises within 3 (Three) days after the payment of the quoted amount. On failure to do so, office of IDRBT shall have the right to forfeit the entire amount of the bidder and dispose the items next competitive bidder.
6. Incomplete and unsigned quotations will be rejected.
7. The Successful bidder need to submit an undertaking that all the e-waste will be disposed-off as per e-waste (Management and Handling) Rules, 2011 notified by Ministry of Environment & Forest (applicable rules till date).
8. Technical and commercial bids may be submitted duly signed and stamped by the bidder's authorized signatory not later than 15:30 hrs IST 5th July 2016. Further, the bids should be submitted in sealed envelopes clearly superscribing on the envelope "Technical and Commercial Bid for e-Waste in IDRBT" as per Tender No IDRBT/SYS/MVNKP/61.1/237/2016-2017 dated 20th June 2016." as per e-waste items listed in Annexure - I.
9. The bidder shall submit their commercial bid as per the commercial format enclosed with this document
10. The bidder shall be required to quote for all items in INR.
11. A copy of Certificate/Proof of Registration with Central Pollution Control Board (CPCB) should also be submitted with the bid, failing which the Bid will be rejected.
12. One representative from each bidder would be allowed to attend the bid opening date.
13. The bid shall be awarded in favour of the bidder quoting highest price. The highest quote would be arrived at after taking into account the prices quoted for all items and not item by item rates.

Annexure – I

IDRBT - Commercial Format for e-Waste

S.No	Device Type	Qty	Unit Price	Qty * Unit Price	Taxes	Total Amount in Rs	Remarks
1	Keyboards	235					
2	Mouse	158					
3	Hubs and Switches	109					
4	Hard Disks of PCs and Servers	102					
5	Monitors (LCD & CRT)	89					
6	CPU	78					
7	Servers	52					
8	Printers - laser jet /deskjet	36					
9	Fax boxes -	29					
10	Firewalls	16					
11	Laptops	16					
12	Speakers	14					
13	Routers	13					
14	Tape Drives -only tape	9					
15	Splitter	2					
16	Cartridges -laser tone	2					
17	CC-Cameras	2					
18	DVD - writer	1					
19	Projector	1					
20	FAX - machine	1					
21	UPS	1					
22	6u Rack	1					
23	Controller	1					
24	SKYLINK	1					
25	Metal Detectors (MMDS)	4					
26	CAT 5 old Cables Big Cartons and power cables	4					
27	CPU trolley cases	35					
	Total Number	1012					

(Total amount in figure: Rs.

In words.....)

* The total price should be inclusive of all Misc. charges like transportation, labour or any other expenses etc. The commercial bid shall be submitted on a company letter head.

The entire items presented in the e-Waste are branded items.

As all above items are interlinked to each other therefore no comparison will be made on individual item wise and contract will be awarded on comparison of consolidate price of all items only.

Letter of Undertaking

To,

The Director,
Institute for Development and Research
in Banking Technology, Road No. 1,
Castle Hills, Masab Tank,
Hyderabad - 500 057

Dear Sir,

Date:

Sub: e-Waste in IDRBT

I/We declared that I / my representative have inspected the obsolete items as per the list attached (Annexure- I) with the tender and am/are interested to purchase the same "As is where is basis". I/We have gone through the terms and conditions given in the tender document and agree with the same. I/We understand that in the event of non-compliance of the terms and conditions of the tender my/our tender shall be void.

I/We hereby also declared that firm is registered with MoEF /CPCB as authorized recycler / re-processor and having environmentally management facilities for collection, disposal /recycling of e-waste.

With regards,

Signature of Authorized Signatory _____

Name of the Person _____

Designation _____