



**Institute for Development and Research in Banking Technology
(Established by Reserve Bank of India)**

Castle Hills, Road No. 1, Masab Tank, Hyderabad – 500 057

Ph: (040) 23294121; Fax: (040) 23294123; Email : program@idrbt.ac.in

Call for Quotations for supply of T-Shirts

Sealed Quotations are invited in the format specified for the following:

- ❖ Supply of 100% Cotton T-Shirts (different sizes & colors) on regular basis

Interested Suppliers/Vendors are requested to submit sealed quotations for the supply of T Shirts, addressed to the: “The Programme Office, IDRBT, Castle Hills, Road No. 1, Masab Tank, Hyderabad”, on or before **March 31, 2014** upto **1700** hours. The quotations may be dropped in the tender box available at the Security enclosure at the IDRBT.

The quotations must be superscribed – “**Quotations for Supply of T-Shirts**”.

For any clarifications please contact Programme Office, IDRBT, Castle Hills, Behind NMDC, Masab Tank, Hyderabad – 500 057 on Phone : 040-2329 4121, email : program@idrbt.ac.in.



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Ref. No. IDRBT/PRG/7.4/1469/2013-2014

March 21, 2014

Quotation for supply of 100% Cotton T-Shirts.

The Institute conducts various Executive Development Programmes on technology and several national and international events wherein various dignitaries visit the Institute. We provide T-Shirts to participants and other dignitaries.

Hence, we invite sealed quotations for supply of T-Shirts at Institute from reputed service providers.

Sl.No.	Description	Details
1.	Name & Address of the Supplier / Vendor	
2.	Contact No (Cell/Landline)	
3.	Year of Establishment	
4	Description/s of product being dealt by the Vendor	
5	Annual Turnover in the products(preferably last three years turnover may be given)	
6.	Names of the clients.	1) 2) 3)
7.	Copies of orders from clients, if any	May be enclosed
8.	Description: 100% Cotton T-Shirts – 280 GSM (different colours and different sizes) with Collar & Embroidery). (Sample can be seen in Programme Office, IDRBT, Hyderabad)	<u>Unit Price (Amount in Rs.)</u>

Date :

Signature with Stamp

Remarks

- 1) T-Shirts should be supplied as per the sample.
- 2) The material of the T-Shirts should be with high quality and in case of any discrepancy or if the quality is compromised, job needs to be redone at no additional cost.
- 3) In case of any emergency, the T-Shirts should be supplied within a short time, including on Sundays and other Holidays.
- 4) Delivery of items will be at the Institute. Depending on the urgency of work, we expect prompt service. Delivery charges will be borne by the supplier.
- 5) Payment will be made normally within 15 days after submission of bills through NEFT. Due inspection of the quality of items supplied, printing will checked by the Institute.
- 6) TDS will be deducted as per the applicable rules on the Invoice amounts.
- 7) PAN Copy to be submitted

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